

CITEP Meeting
February 20, 2015
1:30 PM
Wardlaw 274-O

Agenda

Members present: Laura Aboyan, Mary Anne Byrnes, Chris Christle, Daniella Cook, Rob Dedmon, Olga Ivashkevich, Allison Jacques, Zach Kelehear, Julia Lopez-Robertson, Hiram McDade, Juliana Miller, Stephanie Milling, William Morris, Crystal Murphree-Holden, Lynda Nilges, Kortney Sherbine, Lucy Spence, Wendy Valerio, David Virtue, Donna Watson, Lemuel Watson, Beth White, Toni Williams

I. Welcome and Introductions

Dr. Virtue called the meeting to order at 1:33 p.m.

II. Approval of Minutes

Dr. Kelehear moved to approve the minutes. Mr. Dedmon seconded the motion. The minutes were subsequently approved.

III. Updates from the November Meeting

Dr. Jacques discussed the upcoming Share Fair Nation event at River Bluff High School on March 7, 2015. It is being sponsored by the Morgridge Family Foundation, and provides free professional development for educators. Several members of the PEU will be presenting at the event. Concurrently, an event called the STEAMosphere will be running. This is a set of exhibitions in both the STEM fields and the Arts. In planning the event, partnerships have been forged with the SC Department of Education, the Center for Educational Partnerships, and several national exhibitors. Several departments from USC will also participate in the exhibitions. Dr. Jacques shared a video overview of the event. The video can be found here: <https://www.youtube.com/watch?v=omV1eiiwrkQ>.

a. SPA Report Results (Laura Aboyan)

Ms. Aboyan received the results of each report at the end of January. All 30 programs did very well. Seven programs were nationally recognized on the first attempt, 22 were nationally recognized with conditions, and one was nationally recognized with probation. The items that need to be resubmitted were not unexpected. Ms. Aboyan will continue to work directly with program coordinators to prepare rejoinders for submission within the next 18 months.

b. Chalk and Wire Update (Laura Aboyan)

Dr. Jacques introduced Chalk and Wire by thanking Dean Watson for his support of the program and for suggesting Dr. Morris as a faculty trainer. The assessment system can be tailored to meet individual needs. The Office of Assessment is working with individual programs to customize the system as needed. Ms. Aboyan, Dr. Jacques, Dr. Morris, and Dr. Jeremy Searson comprise the core group who went through 2.5 days of training in mid-February. Dr. Jacques outlined a tentative plan for training faculty and staff by program. She further discussed all of the things

Chalk and Wire can do, including tracking ADEPT, diversity of placements, and portfolios, though for now, the PEU will focus solely on items related to assessment and accreditation. Dr. Jacques is hopeful that eventually the PEU will be able to expand their use of Chalk and Wire to include all processes and procedures.

Dr. Morris expanded on Dr. Jacques' overview. As the PEU moves forward with implementation, it will need to identify the primary needs of each different program. To help the PEU move forward, Dr. Morris created a framework to describe the capabilities of Chalk and Wire and how they will be approached during implementation. There are five areas that focus on data collection, assessment, collaboration, distribution, and presentation. Training sessions will be held in each area, though for the time being, the focus will be on the collection and assessment stages. Undergraduate and graduates students will be part of the training team, and will assist in developing and leading workshops, and will serve as support during program meetings or on an individual basis.

Dr. Nilges asked if off-campus partners would be able to view assessments within Chalk and Wire. Dr. Morris explained that folks in that position would be registered as guest users and have access through the Chalk and Wire site, but not through Blackboard. Dr. Milling asked if Chalk and Wire has surveying capability, and whether or not this could replace the existing procedure for administering exit surveys and coaching teacher surveys. Ms. Aboyan said that it does have this capability, and that she hopes to implement similar functions after all of the assessment tools are firmly in place. Dr. Nilges asked about the cost and how it would be distributed to students. Ms. Aboyan explained that it is a one-time fee of \$99 that will be handled through the bookstore. This fee covers a 5-year membership. Students will be required to purchase a subscription, but the details are still being discussed with the bookstore. Dr. Jacques mentioned that the PEU is working with the bookstore, and that this sort of subscription is done across the university. We are also working with the Career Center to set up training for students on the portfolio and presentation pieces so that students will be able to use Chalk and Wire during interviews. Dr. Morris said that all students will be trained in each of the five areas so they are able to use Chalk and Wire effectively. Dr. Byrnes asked how Chalk and Wire could be used in conjunction with the university's Graduation with Leadership Distinction program. Ms. Aboyan said Dr. Searson is already on tying the GLD requirements to Chalk and Wire. Dr. Virtue asked when training would begin. Dr. Morris is working on a plan and then will identify people and strategies for training. His hope is to begin rigorous sessions during the fall.

Ms. Aboyan provided a brief demonstration of Chalk and Wire. She explained the layout through a table of contents, provided a sample rubric, and showed what the system will look like when accessed through Blackboard. Dr. Cook asked how adjuncts would be able to access assessments. Ms. Aboyan said that their access will be given as guests through the Chalk and Wire site and not through Blackboard.

Dr. Sherbine asked who had access to student data after students have graduated. Dr. Morris said Chalk and Wire has their own server to keep things secure. Student portfolios are not shared unless students choose to do so. Dr. Nilges asked whether or not Chalk and Wire was mobile and tablet friendly. Dr. Morris said that it is optimized for use on mobile devices and tablets.

b. Read to Succeed (Rob Dedmon)

Mr. Dedmon has been working with the South Carolina Department of Education to articulate what our school licensure programs will need to do in order to meet the Read to Succeed requirements. He provided a brief overview of the new law. The 2016-17 bulletin must reflect the new requirements, which means all changes must be approved by the faculty senate and/or graduate council by December 2015. All licensure programs must have coursework that meets the appropriate set of elements (PK-5, Middle Level and High School, or Administrator). Specific requirements were further explained in Mr. Dedmon's PowerPoint presentation, which will be distributed to the committee via email.

Dr. Virtue asked how the approval timeline corresponds with the College of Education's approval process. Mr. Dedmon indicated that individual college and department approval processes must be factored in when considering the timeline, but it will vary by department. Ms. White asked if it was possible to rename existing courses to meet the SCDE's requirements. Mr. Dedmon said that for programs requiring 12 hours, there may be more latitude in the naming of courses and in the assessment of elements as the legislation more clearly articulate two courses required for those needing six hours as opposed to the 12 hours. Dr. Christle asked about a potential revision process to submit proposals for changing these regulations. She asked whether or not the PEU continues to move forward with changes, even though there is a chance that the requirements will change. Dr. Virtue suggested the PEU make a good faith effort to comply with the existing regulations. Dr. Byrnes asked if the PEU has done an inventory of existing programs to see if any currently meet the requirements. Mr. Dedmon said none of the programs are totally compliant, but there are several that are close to meeting all of the requirements. Dean Watson mentioned that he had met with Jen Morrison, where she indicated the SCDE has an idea of where each program in the state is in terms of meeting the requirements, and what changes each program is proposing. Dean Watson said there may be some tweaks made to the process, but for the time being, our programs should focus on the application as it currently exists.

Dr. Byrnes asked if there was a set plan to show how the application moves from each program to Mr. Dedmon for submission. Mr. Dedmon said there are two options for moving forward: programs can adopt courses the College of Education is designing to meet the standards or programs can design new courses to meet standards. Courses at 500 and 600 level can be taken for either undergraduate or graduate credit.

Dr. Milling asked when the form will be received. Ms. Aboyan will email it to the committee following the meeting. Dr. Milling also asked if courses are added, what could be removed. Dr. Kelehear said it is up to each program to decide what will best help students meet accreditation requirements, pass Praxis, and meet licensure requirements. Adding credit hours to graduation requirements is not a viable option.

Dr. Cook suggested investigating cross-listing courses across colleges. Dr. Spence mentioned she and Dr. Sherbine are working on developing an interdisciplinary literacies course to cover literacies in areas like the arts.

The committee will have an interim meeting to further discuss Read to Succeed on March 20 at 1:30 p.m. Ms. Aboyan will confirm a room and time and convey the information to the committee. She will also provide the PowerPoint and the link to find the standards.

Committee members will need to bring the following items to the interim meeting:

- List of existing courses
- Plan for changing courses – use COE courses or design your own
- How courses align to elements
- Descriptions for COE designed courses and what they meet

Dr. Virtue adjourned the meeting at 3:17 p.m.

IV. CITEP Meeting Schedule for 2014-15

- April 24, 2015, 1:30 p.m., Wardlaw 274-O